

**Beaver Dam Unified School District  
Board of Education Proceedings**

**February 12, 2024**

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. President, Chad Prieve, called the meeting to order at 6:30 p.m. Board members present: Isaac Dornfeld, Marge Jorgensen, John Kraus, Jr., Mary Kuntz, Lisa Panzer, Chad Prieve, Gary Spielman, and Joanne Tyjeski. Board members absent: Maria Mason.

Mr. Prieve led in the Pledge of Allegiance.

Jorgensen moved, Spielman seconded, to approve the minutes from the regular meeting on January 8, 2024, as presented.

The motion was adopted by unanimous vote.

Mr. Prieve welcomed visitors.

Tyjeski moved, Jorgensen seconded, to amend the agenda to remove item 8.3-Beaver Dam Area Community Foundation Education Fund Update due to a conflict.

The motion was adopted by unanimous vote.

Kraus moved, Tyjeski seconded, to adopt the agenda as amended.

The motion was adopted by unanimous vote.

Mr. Peters, Jefferson Elementary Principal, and Ms. Alvin, Associate Principal, presented the School of the Month report for Jefferson Elementary School. They reported on their School Success Plan goals and action steps, staff professional development activities, collaborative team work, recognition programs, and their monthly school assemblies.

Mr. Franz from Baker Tilly presented the district's fiscal year 2023 audit report. The audit received an unmodified opinion, which is the highest-level of assurance that can be received from an audit. He reported that all accounting principles have been applied consistently throughout the year and the district is in good healthy financial condition.

Kraus moved, Jorgensen seconded, to adopt the audit report from Baker Tilly as presented.

The motion was adopted by unanimous vote.

Ms. Dwyer, Summer School Coordinator, provided an overview of Summer School 2024. Elementary and Middle School is scheduled Monday through Thursday from June 10-July 25, with no classes the week of June 30. Elementary Summer School will be held either at Prairie View or Jefferson Elementary School, with the location dependent on summer maintenance projects. The Middle School classes will be held at the High School. Summer School for High School students will be Monday through Friday, June 10-July 26 and will primarily focus on credit recovery. She reviewed instructional delivery, student enrollment projections, and staffing projections. Most courses have no fee, although enrichment courses

may have material costs of no more than \$5. Lunch will be provided for all students at no cost to families. Transportation will also be provided. She reviewed the timeline for registration, schedules, and staffing.

Tyjeski moved, Kraus seconded, to adopt the Summer School schedule as presented.

The motion was adopted by unanimous vote.

Mr. DiStefano, Superintendent, provided an update on the district's Strategic Plan. He reviewed the progress on district strategic actions, and the status of School Success Plans. He shared that the current strategic plan dates were 2019-2024, but efforts were disrupted Spring 2020 – Spring 2021. He requested to extend the current strategic plan dates through the Spring of 2025 to allow a full and complete 5-years of traditional engagement with the Strategic Plan. In the Spring of 2025, the Strategic Plan will be updated to set a course through 2030.

Tyjeski moved, Jorgensen seconded, to extend the Strategic Plan through 2024-2025 and do a comprehensive update in Spring of 2025.

The motion was adopted by unanimous vote.

Ms. Espinoza, High School Student Representative, reported on the activities of the High School FFA, the Student Council, the National Honor Society, Key Club, DECA, and HOSA. She shared that the Pasta with a Purpose was very successful.

Ms. Jorgensen, Operations Committee Chair, reported the committee met on January 22 and received an update on a compensation structure for advisors and coaches and received a list of proposed maintenance projects for Summer 2024. The next committee meeting is scheduled for February 26.

Jorgensen moved, Tyjeski seconded, to adopt the advisors and coaches compensation structure effective July 1, 2024, as presented.

The motion was adopted by the following vote: Aye – Dornfeld, Jorgensen, Kraus, Kuntz, Panzer, Prieve, Spielman, and Tyjeski. Nay-None.

Mr. Cashman, Director of Business Services, reviewed the list of Summer 2024 maintenance projects and the projected budget.

Jorgensen moved, Kraus seconded, to approve the Summer 2024 maintenance projects as presented.

The motion was adopted by the following vote: Aye – Kraus, Kuntz, Panzer, Prieve, Spielman, Tyjeski, Dornfeld, and Jorgensen. Nay-None.

Ms. Panzer, Teaching and Learning Committee Chair, reported the committee met on January 22 and received an overview of the Professional Learning Plan for 2024-2025. The next committee meeting is scheduled for February 26.

Board members shared information about the sessions they attended at the State Education Convention. They also recognized Mr. Spielman for attending the convention for 32 years.

Board members shared the engagement opportunities they participated in.

Mr. DiStefano, Superintendent, announced that Parent-Teacher Conferences are this week and thanked parents who engage with teachers. He recognized school bus drivers for School Bus Driver Appreciation Week, the crossing guards for the upcoming Crossing Guard Appreciation Week, and the School Resource Officers and Beaver Dam Police Department for their partnership.

Board members encouraged community members to attend the community facility information sessions and the facility open house at the Middle School.

Panzer moved, Tyjeski seconded, to approve the following retirements: Steve Kuenzi-Social Studies Teacher-High School (Retirement effective end of the 2023-24 school year); Bill Loss-Principal-Middle School (Retirement effective 6/30/24); and Terri Wilber-Principal Secretary-Washington Elementary School (Retirement effective end of the 2023-24 school year).

The motion was adopted by unanimous vote.

Panzer moved, Jorgensen seconded, to approve the following leave of absence requests: Melissa Hemling-Chemistry Teacher-High School (Medical Leave 4/10/24-4/24/24) and Angiolett Winkel-Spanish Teacher-Middle School (FMLA 1/8/24-2/5/24).

The motion was adopted by unanimous vote.

Panzer moved, Kuntz seconded, to approve the following appointments: Jon Basten-Math Teacher-High School (LTE 1/22/24–end of 2023-24 school year) and Mary Hendrix-Special Education Teacher-Lincoln Elementary School (LTE 1/29/24-end of the 2023-24 school year).

The motion was adopted by the following vote: Aye – Kuntz, Panzer, Prieve, Spielman, Tyjeski, Dornfeld, Jorgensen, and Kraus. Nay-None.

Tyjeski moved, Kraus seconded, to approve the payment of financial claims (Voucher #549, #550, #551, and #552) for District Credit Card, ACH File, Net Payroll, Payroll Taxes, WEA Trust Advantage, American Funds, Ameriprise, AXA, AXA Roth, Fidelity, Franklin, Health Savings Account, Met Life, Sec Benefit Life, Thrivent, WEA TSA, Payroll Related Voucher, VOIDS, Wisconsin Retirement System, and District Insurance for a total of \$3,453,572.95. (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Aye – Panzer, Prieve, Spielman, Tyjeski, Dornfeld, Jorgensen, Kraus, and Kuntz. Nay-None.

Tyjeski moved, Kuntz seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 7:56 p.m.

/s/  
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*Chad Prieve, President*

/s/  
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*Marge Jorgensen, Clerk*